

SOME INFORMATION ON MANUSCRIPT SUBMISSION

Submission of manuscript

The manuscript should be submitted at the conference desk, **simultaneously in the form of 3 paper hard copies and as .doc file on a 3.5-inch diskette or a CD.** Please keep the file size reasonably limited, as the file may be sent electronically to reviewers.

Length

The length of the published paper is limited to 6 pages of the Journal of Microscopy for the invited authors and to 3 pages of the Journal of Microscopy for other authors.

The corresponding length of the manuscript can be roughly calculated. Each full printed page of the journal contains 1100 words. For the recommended A4-format page with margins set to 2.5 cm, double spacing and the Times New Roman font (12 pt), each page of the manuscript corresponds roughly to 1/3 of the Journal page. Each figure is roughly equivalent to 1/4 of a printed page (unless it is obviously going to take up a whole page of the journal).

Text

Papers must be written in English, following the *Oxford English Dictionary* spelling and SI units must be used. The organisation of the manuscript content may be observed in Journal of Microscopy (Blackwell Publishing) issues. Keep formatting to a minimum (as most formatting must be removed before editing), i.e. set alignment to left (not justified), use one column, no indentations, etc. Do not manually break words with a hyphen, but use hyphens only when a part of the word. The title should contain no more than 200 characters. The abstract should contain no more than 250 words. The contact details for the corresponding author should appear on the first page of the manuscript. All sections (main text, references, captions, tables, figures...) should be double-spaced and pages must be numbered.

Figures and tables

Figures and tables should be placed at the end of manuscript (one per page). Each table must fit on a single printed page or less. Supply figures at final size widths if possible: 19 picas = 8.0 cm (for single column) or 40 picas = 16.9 cm (for double column). The maximum width of figures that can be found in the Journal is 8.6 cm (single column) or 18 cm (double column). All the figure captions should be given together on a separate page. Please **be ready** to prepare your figures according to the Electronic Artwork Information for Authors (<http://www.blackwellpublishing.com/authors/digill.asp>), as submitting your own electronic artwork together with the final version of accepted manuscript is required (although **not** at the initial submission) in the standards as follow: (i) for the line art or the combination figures with line art - Encapsulated PostScript (EPS) or 800 dpi TIFF (CMYK colour or greyscale); (ii) for the continuous tone - 250–300 dpi TIFF (CMYK colour or greyscale).

When considering colour figures, please contact the conference organisers on meeting the Journal printing costs.

References

References should be in the form Joy (2000) or Joy & Williams (2000). For three or more authors, use the form Echlin *et al.* (2000). Examples of reference style:

Ashford, A.E. (1998) Dynamic pleiomorphic vacuole systems: are they endosomes and transport compartments in fungal hyphae? *Adv. Bot. Res.* **28**, 119-159.

Causton, B. (1984) The choice of resins for electron immunocytochemistry. *Immunolabelling for Electron Microscopy* (ed. by J. M. Polak and I. M. Varndell), pp. 29-36. Elsevier, Amsterdam.

Muller, C. (1966) *Spherical Harmonics*. Springer-Verlag, Berlin.

Fischer-Parton, S. (1999) Role of pH, calcium and vesicle trafficking in regulating hyphal tip growth of *Neurospora crassa*. PhD Thesis, University of Edinburgh, Edinburgh.

Accepted manuscript

The final version of accepted manuscript (after completing the process of reviewing) should be sent to the conference organisers on a CD, together with a completed and signed copyright transfer form (http://www.blackwellpublishing.com/pdf/jmi_caf.pdf) and data checklist (http://www.blackwellpublishing.com/pdf/data_checklist.pdf).

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